

CUBLINGTON PARISH COUNCIL

E-mail: clerk@cublington-pc.gov.uk

Dear Councillors,

Notice is hereby given that you are summoned to attend the Annual Meeting of Cublington Parish Council on Tuesday 19th May 2026 at 19:15 in Cublington Village Hall, to conduct the following business. Members of the public and press are welcome to attend. Public comment can be made during the first five minutes of the meeting at the invitation of the Chair.

Alison Head
Proper Officer and Clerk to the Council
14th May 2026

26/5/

1. To elect a Chair
2. To elect a Vice-Chair
3. To complete post-election papers; Declarations of Acceptance and Register of Interests
4. To take any apologies and agree reasons for absence.
5. To take declarations of interest.
6. To approve the minutes of the last meeting
7. To receive reports from Buckinghamshire Unitary Councillors

8. Clerk's Update

8.1 Administration

To review and approve the annual audit.

- a. To confirm the appointment of Brian Fludgate as Internal Auditor.
- b. To accept the report of the Internal Auditor.
- c. To approve Sec. 1 AGAR – Annual Governance Statement
- d. To approve Sec. 2 AGAR – Accounting Statements
- e. To note the dates of the Exercise of Public Rights commencing 3rd June and ending 14th July 2026.

8.2 Governance

To review and approve Statutory Paperwork: Standing Orders, Financial Regulations, Policies and Procedures, Insurance Arrangements, Risk Assessment, Asset Register, and any other administrative arrangements.

9. Finance

9.1 To review and approve the current Financial Position.

9.2 To review and approve payments made since the last meeting.

10. Planning

To review local planning applications, and to consider and agree any next steps on applications received since the last meeting.

11. To receive updates and agree next steps on other Parish Matters:

11.1 Best Kept Village 2026 competition

11.2 Traffic calming

11.3 The Unicorn

11.4 To note any matters arising from the Annual Parish Meeting, to be added to the agenda for the next Council meeting.

Date of next meeting(s) – to commence at 19.30; 14th July 2026, 9th September 2026, 10th November 2026, 12th January 2027, 9th March 2027.