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| Date | 21 November 2018 | Time: | | 19.30 |
| Meeting at: | Orchard Ground | Purpose: | | AGM |
| Attendees: | Lucy Peck – (LP) | | Liz Smith – (LS) | |
|  | Bob Paine (BP) | | Martyn Waters – (MW) | |
|  | Colin Antosiewicz (CA) | | Vanessa Verity – (VV) | |
|  | Liz Smith (LS) | | Michael Reilly – (MR) | |
|  | Jason Taylor – (JT) | |  | |
| Apologies | Miranda  Gary Brazier  Hugh Vale | | | |

**Agenda**

* *Chairman’s Report*
* *End of Year Accounts*
* *Election of committee*
* *Review of previous meeting*
* *Charitable Status Update – MW*
* *Kitchen Update – LS / LP*
* *Fundraising and other events*
* *100 Club – reminder from Bob!*
* *Maintenance – CA*
* *North Field Update*
* *Bookings and Protocols*
* *AOB*

1. End of Year Accounts

* Do not include £3k loan that has been received – 20/10 2019 to exclude from charitable status. Charitable donation of £1K from village and £480 from Cabaret night. £900 cinema event.
* £4,600 working capital.
* LS confirms that Treasury position is in place.

1. Chairman’s Report

* No comments on Chairman’s Report.
* Outgoing statement; building needs continued maintenance.
* Consideration to joint ventures with Cricket Club.

1. Election of Committee

* Nomination of Chairman CA – seconded
* Nomination of Treasurer LS – seconded
* MR – continues as PC and CCC
* BP – continue as events/allotments/TT
* VV – continue as Secretary
* JT – continue as Maintenance
* CA-MG – continue as Events co-ordinator
* Organise a date for the AGM - Wednesday 20th November 2019
* Close AGM

1. Review of previous meeting

* Remove Fitness payment comment

1. Charitable Status Update

* Pro bono advice on draft constitution obtained; Parish Council (PC) leasing or giving OG; advised to lease; designed to safeguard assets of the PC for the village.
* More secure to lease the land as PC still hold the lease.
* Secures the whole of OG from being the subject to housing development.
* MW will update PC with details of meetings including planning permission details for usage for Northfield Development.
* Funding for start up grants; MW will provide written update to PC; additional grants may be funded for planning developments.

1. Kitchen Update

* Due to clear kitchen 18 December; building to commence 7 January; approximate time of 6 weeks.
* Lighting has been removed as has extractor.
* Press release in December Cublington Crier; all bookings updated.
* BP/LS – decorate the kitchen ceiling prior to fitting.

1. Fundraising & other events

* CA to confirm planned activities for 2019 for committee to comment/feedback by 31 December 2018.
* JT – what is the yearly plan for fundraising? Maintain £5K-£6K in bank to cover eventualities.

1. 100 Club

* Next draw 22/11 - BP
* CCC will continue to take £12 per membership fee.

1. Maintenance

* Committee thanks to JT for gate replacements.
* OG clock – AC to follow up.
* Insulation in the loft – needs replacing.
* Lagging around the tank needs attention.

1. North Field Update

* Refer to charitable status update.
* Charles Toosey has circa £120 Fete monies – TBC
* Fundraising – to be confirmed.

1. Bookings & Protocol

* Bookings up to October 2019.
* Elections and x3 birthday parties.
* Investigate follow up on how people find out about us.

1. Allotments

* All allotments taken and no waiting list

1. Cricket Club

* No update; maintenance being completed on borders.
* Ground force day in Crier for March.

1. AOB

* LS to meet with Mike Bush for formal handover of Treasurer; do we need a 3rd signatory?
* Is there monies from Dog Calendar? – CA to follow up. Dog Walker’s follow up for thank you in Crier – CA to action.
* Easyfundraising – raised over £400.
* CA to propose kitchen opening event.
* Communication strategy – board up in the OG to make the committee visible. Pull out in Crier.

Dates of future meetings all at 8pm

* 23 January 2019 8pm Unicorn