**Minutes of a meeting of Cublington Parish Council held on 9th May 2017 at Cublington Village Hall immediately following the Annual Meeting held at 7.30pm**

Present:

Cllr H Vale (Chairman)

Cllr J Merriman

Cllr S Morgan

Cllr M Reilly

District & County Cllr N Glover (part)

1. **Apologies**

Cllr M Bush.

1. **Minutes of last meeting**

The minutes of the last meeting held on 14th March 2017 were agreed by the meeting as an accurate record and duly signed by the Chairman.

1. **County and District Councillor Netta Glover Reports:**

**3.1 *Aylesbury Vale District Council (AVDC)***

* Grant from government was around £18m in 2010 but soon there will be no grant at all. AVDC has to find other ways of making or saving money to make up the difference. A vastly improved IT system is having a very positive effect as well as improvements within the Planning Service.
* Building work commenced on new flats, offices and shopping area in Aylesbury known as Waterside North. Expected to be completed by 2019.
* HS2 – the routing arrangements have been announced and it means that traffic will be using A418 from Milton Keynes through Aylesbury with possible 1000 movements per day.
* New local plan will be in force by beginning of next year as long as the general election does not cause more delays.
  1. ***Bucks. County Council (BCC)***

BCC have been working on a range of priorities and projects over the last year:

* Helping more older and vulnerable people stay independent via our ground-breaking Prevention Matters programme.
* Latest figures show schools in Buckinghamshire are amongst the best in the country with 93% being classed by Ofsted as good or outstanding. Social work practice has improved.
* Investment in protecting vulnerable children has risen to £60m last year. More than doubled the size of the First Response team so referrals are dealt with even more swiftly and effectively.
* Families First project recently praised by the Department for Communities and Local Government. Since 2012 over 3000 families have been helped to access the right services and build resilience to deal with their problems.
* Many individual communities around the county have been assisted with local projects via funding from Local Area Forums.
* BCC have made a continued investment in improving the roads. This year a further £15.9m will be spent on surfacing and improvement work across the county.
* The zero tolerance approach has reduced fly tipping across Buckinghamshire by 90%. During 2016 more fly tippers were brought to justice showing the investment in portable, hidden cameras was worth the investment.
* During the last year BCC has made £71m from its commercial activities.

1. **Review and update Action Log**

The only matters outstanding on the action log had separate agenda items.

1. **Annual Audit**

The annual audit report was reviewed by the meeting and duly signed by the Chairman before onward transmission to the external auditors, Mazars. Cllr Merriman agreed to display the required notice, regarding the end of year accounts, on the village noticeboard for the statutory period.

1. **Accounts**
   1. The end of year accounts had been finalised and internally audited.
   2. The following invoices were passed for payment:

Clerk Salary (April) £166.67

Mainly Mowing £90.00

AVALC annual sub. £20.00

Glasdon – gate purchase £2831.71

Wel. Med. New defib. Pads £44.88

1. **Correspondence**
   1. **Emails:** There were no emails outstanding requiring any action by the Parish Council.
   2. **Letter from village resident:** A letter had been received regarding the notice advertising the Cublington Cricket Club at the village crossroads. It was felt to be inappropriate and possibly dangerous as a distraction to drivers. The meeting discussed the concerns and agreed that the Cricket Club should be approached to discuss the removal of this sign, at least over the winter period and that it should not remain as a permanent fixture. Cllr Reilly agreed to take this matter to the next Cricket Club meeting and ask if the sign could be removed at end of June for this year.
2. **Memorial - Valerie Osborn**

After some discussion, the meeting agreed that the old seat at the crossroads should be removed and replaced. A plaque would then be placed on the seat in memory of Valerie Osborn. Cllr Reilly agreed to source a suitable high quality seat replacement.

1. **Charity Commission Status – Parish Council**

Cllr Reilly informed the meeting that he had not yet had sufficient time to look into this matter but would do so as a priority.

1. **North Field Project**

An updated report on the North Field Project from Charles Toosey was discussed by the meeting. Various matters were highlighted, including fund raising initiatives and marketing opportunities. There would be a stand at the village fete again this year, plus the introduction of a sub-site to the village website and a possible Facebook page. A meeting would be held after the village fete to plan next steps.

1. **Village Matters** 
   1. **Village Gates:** Cllr Reilly informed the Council that a meeting had been arranged with the Project Manager on Thursday this week to complete a site survey. It is anticipated that the installation of the new gates will take place within the next four weeks.
   2. **Litter Bins:** Councillors discussed litter bin options which would meet criteria laid down by Aylesbury Vale District Council, who regularly empty the bins. Cllr Merriman agreed to organise purchase and installation of 3 litter bins. One to be a replacement at the crossroads with two further bins to be relocated on posts around the village. This cost would be covered from funding provided by Cllr Netta Glover from her local communities fund.
   3. **Street Light Replacement:** Cllr Morgan was taking the lead on this project and provided up to date information on location and status of the street lighting. The Council agreed that out of the total of nine old mercury lights within the village, four would be updated this year and the remainder in the next financial year. Cllr Morgan to organise.
   4. **Play Area:** Cllr Merriman confirmed that the WREN application for total refurbishment of the play area would be decided at a WREN meeting later this month.

Cllr Vale agreed to organise the dismantling and removal of the broken seat in the play area. The existing plaque would be retained for any new seating which would be installed in due course.

1. **Parish Clerk Duties/Responsibilities**

In the interim period before the new Parish Clerk commences employment in the Autumn, Councillors agreed to assist with duties. Cllr Merriman agreed to take care of the administrative side and Cllr Vale said he would deal with the financial duties with help from other members as and when required.

**The next meeting of the Parish Council will take place on Tuesday, 11th July 2017 at 7.30pm in the Village Hall.**

Signed: …………………………………………..

Dated: ……………………………………………